

IMPRESSION MANAGEMENT.....

Training Objectives:

The focus is on developing the delegates' knowledge of business etiquettes and helps them to apply at the workplace. Delegates will gain competencies and be more professional in any business scenario

Delegates will be able to:

- Identify how positive self image, thoughts, attitudes and belief affects people's life.
- Appreciate the art of introducing and greeting in global business environment.
- Value importance of body language in globalised business environment and culture.



Key Coaching Topics:

Business Etiquettes

- The basis of all good manners
- How are good manners linked with success

Personal conduct in office

- Presenting a positive self image / attitude art of greeting
- Art of introductions
- Art of addressing protocol in global business scenario

First Impression is lasting impression...

- The typical first impression blunders
- The elements of memory and how to create memory hooks
- Overcoming unintentional offensive comments

Venue:

Kinnesqui training centre

Duration: 4 hours

Investments: Rs. 1500/- plus
Service Tax

*The above cost includes
Professional training
Reference material
Breakfast/ Hi-Teas*



Kinnesqui

*Connecting body, mind & soul
A division of TQMS*

Contact us at **KINNESQUI** training centre

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**Manners are a sensitive awareness of the feelings of others.
If you have that awareness, you have good manners,
no matter what fork you use.**